



TeamSmart<sup>SM</sup>

# RMPersonnel, Inc.

People Management That Works

## Is Pleased To Offer Direct Deposit...Fast, Safe and Convenient

Because you've got something better to do on payday,  
Direct Deposit is now available to any Bank or Credit Union in the United States  
(participating in the Federal Reserve System)

### AUTHORIZATION AGREEMENT FOR AUTOMATED PAYROLL DEPOSITS

I (we) hereby authorize and request RMPersonnel, Inc. to initiate deposit entries and to initiate, if necessary, withdrawal entries and adjustments for any deposit entries in error to my (our) account indicated below and the financial institution named below, hereinafter called FINANCIAL INSTITUTION, to deposit to or withdraw from such account.

This authority to remain in full force and effect until RMPersonnel, Inc. and FINANCIAL INSTITUTION receive written notification from me (or either of us) of its termination in such time and in such manner as to afford RMPersonnel, Inc. and FINANCIAL INSTITUTION a reasonable opportunity to act on it.

NOTICE: WE MUST RECEIVE THIS AUTHORIZATION PRIOR TO THE FIRST PAYROLL FOR DIRECT DEPOSIT. RMP WILL RUN A PRE-NOTE (TRIAL DIRECT DEPOSIT) FOR THE FIRST PAYROLL SO THE FIRST ACTUAL DEPOSIT WILL NOT GO INTO YOUR ACCOUNT UNTIL THE SECOND PAYROLL.

WE DO NOT GUARANTEE THAT THE MONEY WILL BE IN YOUR ACCOUNT BEFORE FRIDAY MORNING. PLEASE CONTACT YOUR BANK TO VERIFY RECEIPT OF YOUR DEPOSIT. ANY ERRORS WITH YOUR ACCOUNT NUMBER OR ROUTING NUMBER WILL POSTPONE THE DATE THE DIRECT DEPOSIT ACTUALLY GOES INTO YOUR ACCOUNT.

Client Assignment:	
Employee Name:	Social Security #:
Employee Financial Institution:	Financial Institution Phone #: (      )      -
Circle Type Of Account:	Circle Amount To Be Deposited:
Checking                      Savings	Full Check              or              \$
Employee Signature:	Date:

<p><b>ATTACH VOIDED CHECK for CHECKING ACCOUNT</b></p> <p><b>Or WRITE IN ACCOUNT INFORMATION</b></p> <p><b>(If document not provided – check will be mailed until received)</b></p> <p>ACCOUNT NUMBER _____ ROUTING NUMBER _____</p>
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